



FLUID TRANSFER TECHNOLOGY

## Privacy Policy

Abdex Hose & Couplings Ltd are committed to ensure that any personal data that you have given to us is protected. This privacy policy sets out how Abdex Hose & Couplings Ltd uses and protects any data that we have.

### Information that Abdex Hose & Couplings Ltd collect

Abdex Hose & Couplings Ltd may collect and process the following personal data:

- Name
- E-mail Address
- Telephone Number
- Trading Address
- Registered Address
- Products of interest

If you purchase products or services from Abdex Hose & Couplings Ltd via card payment, we will collect and store billing and credit card information for accounting purposes only.

### How the information is used

Abdex Hose & Couplings Ltd use your information for the following

- Record keeping for accounting purposes.
- Sending emails from time to time about new or existing offers and products relevant to you.
- We may contact you in regards to customer satisfaction and ensuring that all details we hold are correct.

Abdex Hose & Couplings Ltd do not share, sell or lease any of your information with third parties unless we have your permission to do so, or we are required by law. You may request the information we have about you at any time by writing to us at Abdex Hose & Couplings Ltd, 3 Commerce Way, Leighton Buzzard, Bedfordshire, LU7 4RW. A charge may be applicable.

### Security of your information

Abdex Hose & Couplings Ltd ensure that strict security procedures are in place to ensure that your personal information is kept safe and to prevent any unauthorised access. We keep your information confidential and ensure that it is secured, password protected and firewalls are used.

### How long do we keep your data

Abdex Hose & Couplings Ltd are required by tax law to keep your basic personal data, name, address, contact details for a minimum of 7 years. Where you have consented to us using your details for direct marketing, we will keep such data until you notify us otherwise and/or withdraw your consent from receiving future information.

### Changes to Privacy Policy

We may change this policy from time to time. You should check this policy occasionally to ensure that you are aware of the most recent version which will apply each time you deal with us.